



CLINTON CONSERVATION DISTRICT

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MINUTES BOARD OF DIRECTORS MEETING

Tuesday, October 26th, 2021 8:30 am
1st floor conference room, Clinton County Building
100 E State Street, St Johns MI 48879

Directors Present:

Andrea Polverento, Chair
Jim Graham, Vice-chair
Elaine Brown, Treasurer
John Schulz
Gary Boersen

Staff Present:

Kelcie Sweeney
Katie Hafner
Adelyn Geissel
Cheyanne ~~Boucher~~ *Bartholomew*
Eric Bak
Jill Detwiler
Jessica Short

Others Present:

Kyle Thornton, Parks & Greenspace Coordinator

THE MEETING WAS CALLED TO ORDER by A. Polverento at 8:33 AM.

APPROVAL OF AGENDA – *J. Graham made a motion to approve agenda as amended. G. Boersen supported the motion. Motion carried.*

APPROVAL OF MINUTES – Regular Meeting Minutes, September 2021 – *E. Brown moved to approve the regular meeting minutes as presented. J. Schulz supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statements; September and YTD, September Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Approval of Expense Checks, October payables – **ACTION ITEM**

E. Brown moved to approve Financial Reports 1. and 2. as presented. J. Schulz supported the motion. Motion carried.

OTHER AGENCY – *J. Knorek provided a written update for October. K. Thornton provided an update on the Clinton Lakes park improvement project. Park entry has been restored; construction activities will continue in spring.*

STAFF REPORTS – *NRCS and staff provided written and verbal reports.*

MACD UPDATE – *E. Brown reminded staff & board members that the MACD Annual Conference scheduled November 8-10 would be virtual. Registration is free for board members to attend. The Annual Meeting has been rescheduled to December 2nd from 9-12noon, a change to MACD by-laws is anticipated for member review. The NACD Annual Meeting is in Orlando in February, scholarships are available for first time board member attendees.*

NEW BUSINESS

1. FY 2022 District Operations Grant # 20000000354 - **ACTION ITEM** – *Motion made by G. Boersen to approve terms of grant agreement with the Michigan Department of Agriculture and Rural Development effective October 21, 2021. Motion supported by E. Brown. Motion carried.*
2. FY 2022 Appropriations Act Amendment #1– **ACTION ITEM** - *Motion made by A. Polverento seconded by J. Graham to adopt the FY 2022 Appropriations Act – Amendment #1. A roll call vote was taken: J. Schulz – aye, G. Boersen - aye, A. Polverento – aye, J. Graham - aye, E. Brown - aye. Motion carried.*
3. 2022 CDEM Membership – **ACTION ITEM** – *Motion made by G. Boersen to support membership fees of the staff in the Conservation District Employees of Michigan association for 2022. Motion supported by J. Schulz. Motion carried.*
4. 2022 NACD Membership – **ACTION ITEM** – *Motion made by E. Brown to authorize membership dues to the National Association of Conservation Districts at the Gold Level (\$775) for the 2022 Fiscal Year. Motion supported by J. Schulz. Motion carried.*
5. FY2022 HAP MOU – **ACTION ITEM** – *Motion made by A. Polverento to authorize Executive Director to sign MOU for FY2022 for the Hunter Access Program with the Michigan Department of Natural Resources. Motion supported by J. Graham. Motion carried.*

OLD BUSINESS

1. Board By-laws – **ACTION ITEM** – *Motion made by G. Boersen to adopt the Clinton Conservation District Board of Directors Bylaws as presented. Motion supported by J. Schulz. Motion carried.*
2. COVID-19 Policy – *K. Sweeney provided a brief update on federal mandates and directives. No changes have been made to District policy, awaiting further information.*


CORRESPONDENCE

1. **PUBLIC NOTICE** Ms. Christina Tamburino, 19-5885 Herbison Road-Dewitt – *The board discussed (A Polverento abstained from discussions) possible comments on public notice. Comment was reserved for an anticipated public hearing.*
2. **PA-116** Jeffrey & Cheryl Rehmann, Dallas Twp. Section 32, 7N 4W – *The board declined to comment on application that had conflicting information and appeared not complete.*

NEXT MEETING – Tuesday, November 16, 2021 at 8:30AM

ADJOURNMENT– *Meeting was adjourned at 9:40 AM.*

Respectfully Submitted: 
Kefie Sweeney, Executive Director

Approved Date: 11-16-2021 Signature: 
Title: Chair