



CLINTON CONSERVATION DISTRICT

2343 N. US-27, St. Johns, MI. 48879
Phone: (989) 224-3720, Ext. 5
Email: info@clintonconservation.org
www.clintonconservation.org

MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, April 21, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North
US-27 St. Johns MI 48879

Directors Present:

Brittany Johnson, Trustee
Andrea Polverento, Chair
John Schulz, Vice Chair
Jennifer Kiel, Trustee
Gary Boersen, Treasurer

Staff Present:

Kurt Wolf
Joe Woodruff
Emily Malkin
Cameron Thornton

Others Present: - None

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:01 AM.

APPROVAL OF AGENDA – *J. Schulz made a motion to approve the agenda as amended. B. Johnson supported the motion. Motion carried.*

APPROVAL OF MINUTES

1. Regular Meeting Minutes, March 2026 – **ACTION ITEM** – *J. Kiel made a motion to approve the March 17, 2026 meeting minutes as amended. G. Boersen supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for March, March Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; April and YTD, April Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. G. Boersen supported the motion. Motion carried.* K. Wolf inquired with bookkeeper about the negative income on balance sheet. K. Wolf will report back to Board of Directors when he has confirmation.

OTHER AGENCY - None

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

MACD UPDATE - None

NEW BUSINESS

1. Auditors Report (9:30am virtual) – Alyssa Horner from Gabridge & Company provided an overview of our FY2025 audit. *J. Kiel made a motion to receive and place on file Clinton Conservation District 2025 financial audit statement. J. Schulz supported the motion. Motion carried.*
2. Officer Elections – B. Johnson was nominated as Vice Chair, A. Polverento was nominated as Chair, G. Boersen was nominated as Treasurer. No other nominations were made *J. Kiel made a motion to elect nominated officers. J. Schulz supported the motion. Motion carried.* Officers take their nominated positions concluding this meeting.
3. PA 116 Notification – K. Wolf presented a draft response letter for PA116 applications.
4. Associate Board of Director Candidates – *B. Johnson made a motion to appoint three associate board members: Audrey Tipper, Dan Zay, and Douglas Peck for a term ending May 1st, 2030. J. Kiel supported the motion. Motion carried.*
5. July Board Meeting Date – *G. Boersen made a motion to reschedule the July Board meeting to Thursday July 16th at 9:00 AM and direct K. Wolf to update the schedule on the website and office building. J. Schulz supported the motion. Motion carried.*

OLD BUSINESS – None


CORRESPONDENCE – None

PUBLIC COMMENT – None

NEXT MEETING – Tuesday, May 19, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

ADJOURNMENT - *G. Boersen made a motion to adjourn. J. Schulz supported the motion. Meeting adjourned at 10:13 AM.*

Respectfully Submitted:  _____
Kurt Wolf, Executive Director

Approved Date: 5/19/26 Signature:  _____
Title: Chair