



## CLINTON CONSERVATION DISTRICT

2343 N. US-27, St. Johns, MI. 48879  
Phone: (989) 224-3720, Ext. 5  
Email: info@clintonconservation.org  
www.clintonconservation.org

### MINUTES BOARD OF DIRECTORS MEETING

Tuesday, April 21, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North  
US-27 St. Johns MI 48879

#### **Directors Present:**

Brittany Johnson, Trustee  
Andrea Polverento, Chair  
John Schulz, Vice Chair  
Jennifer Kiel, Trustee  
Gary Boersen, Treasurer

#### **Staff Present:**

Kurt Wolf  
Joe Woodruff  
Emily Malkin  
Cameron Thornton

#### **Others Present:** - None

**THE MEETING WAS CALLED TO ORDER** by A. Polverento at 9:01 AM.

**APPROVAL OF AGENDA** – *J. schulz made a motion to approve the agenda as amended. B. Johnson supported the motion. Motion carried.*

#### **APPROVAL OF MINUTES**

1. Regular Meeting Minutes, March 2026 – **ACTION ITEM** – *J. Kiel made a motion to approve the March 17, 2026 meeting minutes as amended. G. Boersen supported the motion. Motion carried.*

#### **FINANCIAL REPORTS**

1. Balance Sheet, Profit and Loss Statement for March, March Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; April and YTD, April Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. G. Boersen supported the motion. Motion carried. K. Wolf inquired with bookkeeper about the negative income on balance sheet. K. Wolf will report back to Board of Directors when he has confirmation.*

#### **OTHER AGENCY** - None

**STAFF REPORTS** – NRCS and District Staff provided written and verbal reports.

**MACD UPDATE - None**

**NEW BUSINESS**

1. Auditors Report (9:30am virtual) – *Alyssa Horner from Gabridge & Company provided an overview of our FY2025 audit. J. Kiel made a motion to receive and place on file Clinton Conservation District 2025 financial audit statement. J. Schulz supported the motion. Motion carried.*
2. Officer Elections – *B. Johnson was nominated as Vice Chair, A. Polverento was nominated as Chair, G. Boersen was nominated as Treasurer. No other nominations were made J. Kiel made a motion to elect nominated officers. J. Schulz supported the motion. Motion carried. Officers take their nominated positions concluding this meeting.*
3. PA 116 Notification – *K. Wolf presented a draft response letter for PA116 applications.*
4. Associate Board of Director Candidates – *B. Johnson made a motion to appoint three associate board members for a term ending May 1<sup>st</sup>, 2030. J. Kiel supported the motion. Motion carried.*
5. July Board Meeting Date – *G. Boersen made a motion to reschedule the July Board meeting to Thursday July 16<sup>th</sup> at 9:00 AM and direct K. Wolf to update the schedule on the website and office building. J. Schulz supported the motion. Motion carried.*

**OLD BUSINESS – None**

**CORRESPONDENCE – None**

**PUBLIC COMMENT – None**

**NEXT MEETING** – Tuesday, May 19, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

**ADJOURNMENT** - *G. Boersen made a motion to adjourn. J. Schulz supported the motion. Meeting adjourned at 10:13 AM.*

Respectfully Submitted: \_\_\_\_\_  
Kurt Wolf, Executive Director

Approved Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_