



CLINTON CONSERVATION DISTRICT

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MINUTES BOARD OF DIRECTORS MEETING

Tuesday, September 16, 2025, 9:00am, Clinton Conservation District Board Room 2343

North US-27 St. Johns MI 48879

Directors Present:

Gary Boersen, Treasurer
Brittany Johnson, Trustee
Andrea Polverento, Chair
Jennifer Kiel, Trustee

Staff Present:

Kurt Wolf
Joe Woodruff
Cameron Thornton
Cheyanne Bartholomew
Adelyn Geissel

Others Present:

Kyle Thornton, Clinton County Parks & Greenspace Coordinator

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:00am.

PUBLIC HEARING ON FISCAL YEAR 2026 BUDGET – A. Polverento opened the public hearing on FY26 Budget at 9:00am. There being no public comments received, the hearing was closed at 9:01am.

APPROVAL OF AGENDA – *B. Johnson made a motion to approve the agenda as presented. J. Kiel supported the motion. Motion carried.*

APPROVAL OF MINUTES

1. Regular Meeting Minutes, August 2025 – **ACTION ITEM** – *B. Johnson made a motion to approve the June 2025 meeting minutes as presented. G. Boersen supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for August, August Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; September and YTD, September Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *J. Kiel made a motion to approve Financial Reports 1.and 2. as presented. G. Boersen supported the motion. Motion carried.*

OTHER AGENCY – Kyle Thornton provided an update on Clinton County Parks. The main park gates are closed for the year, but parks will remain open for visitors at all-season lots. The Clinton Lakes waterfowl hunt is underway. A night hike will be held on September 18 from 6:30pm to 8:30pm at Motz Park. The Parks & Greenspace Commission is working on the final touches to their master plan that will guide developments at all Clinton County Parks. Two grants have been submitted to the Department of Natural Resources for park development at Clinton Trails through the Trust Fund and Passport programs.

G. Boersen provided an update on the Director Training, and that MACD will be the new fiduciary for the Farm Link program.

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

MACD UPDATE – G. Boersen attended the MACD State Council Meeting. Michigan will be hosting the 2026 NACD meeting in Grand Rapids July 18-22, 2026. MACD will be hosting a benefits walkthrough for members on October 21, 2025. A full Canva subscription will be one of the new benefits to MACD members. MACD has finished updates to the MACD website. The 2026 Legislative Action Day is scheduled for March 11, 2026.

NEW BUSINESS

1. Approval of FY26 Appropriations – **ACTION ITEM** – *B. Johnson made a motion to adopt the Fiscal Year 2026 Appropriations Act as presented. G. Boersen supported the motion.*
Roll call vote:
Yes: Kiel, Johnson, Polverento, Boersen
No: None
Absent: Schulz
Motion carried.
2. MAEAP Cost Share Application – Jeremy Ritter – **ACTION ITEM** – *A. Polverento made a motion to approve the application of Jeremy Ritter for MAEAP cost share in the amount of \$315.00 for an impermeable surface at fuel tank. J. Kiel supported the motion. Motion carried.*
3. Native Plant Sale – Bartholomew shared the new signs that were purchased for the Native Plant sale.
4. No-Till Drill Report – Wolf shared the no-trill drill report compiled by Myczak.

OLD BUSINESS

1. MDARD Operations Review – The Board reviewed the Operations Review form. The formal review is scheduled with MDARD for September 29 at 9:00am at the Conservation District office.

CORRESPONDENCE

PA116 Farmland Application #2025-1 Olive Township, Section 23 – Eric & Melinda Voisinet. – No action taken.

PUBLIC COMMENT - Bartholomew inquired if there was a policy for funding grant employees beyond grant agreements due to the unknown nature of the State budget. Wolf will work with the bookkeeper to close out FY25 and determine what funding balance is available for unobligated funds.

NEXT MEETING – Tuesday, October 21, 2025, 9:00am, Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

ADJOURNMENT - *G. Boersen made a motion to adjourn. J. Kiel supported the motion. Meeting adjourned at 10:25 AM.*

Respectfully Submitted: 
Kurt Wolf, Executive Director

Approved Date: 10/21/25 Signature: 
Title: chair

