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MINUTES BOARD OF DIRECTORS MEETING

Tuesday, September 15, 2026, 9:00 AM

Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

Directors Present:

Brittany Johnson, Vice Chair
Andrea Polverento, Chair
Gary Boersen, Treasurer
John Schulz, Trustee

Staff Present:

Kurt Wolf
Natalie Myszak
Emily Malkin
Cameron Thornton

Associate Directors - None

Others Present: - None

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:04 AM.

APPROVAL OF AGENDA – B. Johnson made a motion to approve the agenda as presented. J. Schulz supported the motion. Motion carried.

PUBLIC HEARING ON FISCAL YEAR 2027 BUDGET – A. Polverento opened the public hearing on the fiscal year 2027 budget 9:04am. There being no public present and hearing no public comment, the public hearing on FY27 budget was closed at 9:05am.

APPROVAL OF MINUTES

1. Regular Meeting Minutes, August 2026 – **ACTION ITEM** – G. Boersen made a motion to approve the August 18, 2026 meeting minutes as presented. J. Schulz supported the motion. Motion carried.

FINANCIAL REPORTS

1. Balance Sheet, Profit & Loss Statements, Michigan Class; for August, August Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit & Loss Statements, Michigan Class; September and YTD, September Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** G. Boersen made a motion to approve Financial Reports 1. and 2. as presented. B. Johnson supported the motion. Motion carried.

OTHER AGENCY - None

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

MACD UPDATE – *MACD Region 7 meeting is September 21, 2026. MACD Annual Conference will be held in Lansing from October 20 -22, 2026.*

NEW BUSINESS

1. Approval of FY27 Appropriation Act – *J. Schulz made a motion to adopt FY27 Appropriations Act as presented. B. Johnson supported the motion. Roll call vote: B. Johnson – yea, A. Polverento – yea, J. Schulz – yea, G. Boersen – yea, J. Kiel – absent. Four yea, zero nay, and one absent. Motion carried, FY27 Appropriations Act adopted.*
2. FY2027 Board Meeting Schedule (October conflict with MACD Conference) *B. Johnson moved to accept FY27 Board meeting schedule as amended, with the October regular meeting date being changed to October 13, 2026 at 9am. J. Schulz supported the motion. Motion carried.*
3. Native Plant Sale Update – *K. Wolf gave an update on the number of sales after closing pre-orders on September 11, 2026.*
4. Local Work Group – *K. Wolf gave a reminder about LWG that will be held after the Board meeting starting at 11:30am.*
5. Employee Merit Stipends – *A. Polverento made a motion to amend K. Wolf's recommendations for employee merit stipends for FY26, and to include K. Wolf in the stipend awards at \$2,500, and to increase the recommended amounts by \$500 each, totaling \$11,500. B. Johnson supported the motion. Motion carried.*
6. Website and Point of Sale – *K. Wolf presented a proposal and quote from TOAST to replace the current WIX website interface for the District. More communication will be needed, and an updated quote will be presented at a later date.*

OLD BUSINESS - None

CORRESPONDENCE - None

PUBLIC COMMENT – None

NEXT MEETING – Tuesday, October 13, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

ADJOURNMENT - *G. Boersen made a motion to adjourn. J. Schulz supported the motion. Meeting adjourned at 10:20 AM.*

Respectfully Submitted: _____
Kurt Wolf, Executive Director

Approved Date: _____ Signature: _____
Title: _____