



CLINTON CONSERVATION DISTRICT

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MINUTES
BOARD OF DIRECTORS MEETING
Tuesday, December 14th, 2021 8:30 am
1st floor conference room, Clinton County Building
100 E State Street, St Johns MI 48879

Directors Present:

Andrea Polverento, Chair
Jim Graham, Vice-chair
Elaine Brown, Treasurer
John Schulz
Gary Boersen

Staff Present:

Kelcie Sweeney
Katie Hafner
Adelyn Geissel
Cheyanne Bartholomew
Jill Detwiler
Rebekah Faivor
Joe Woodruff, NRCS District Conservationist

Others Present:

Kyle Thornton, Clinton Co. Parks & Greenspace Commission

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:00 AM.

APPROVAL OF AGENDA – *J. Graham made a motion to approve agenda as amended. J. Schulz supported the motion. Motion carried.*

APPROVAL OF MINUTES – Regular Meeting Minutes, November 2021 – *E. Brown moved to approve the regular meeting minutes as amended. J. Schulz supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statements; November and YTD, November Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Approval of Expense Checks, December payables – **ACTION ITEM**

E. Brown moved to approve Financial Reports 1. and 2. as presented. G. Boersen supported the motion. Motion carried.

OTHER AGENCY – *J. Knorek provided a written update for December. K. Thornton gave an update on the Clinton Co. Parks & Greenspace Commission's application to the Michigan Natural Resources Trust Fund for acquisition of the Pratt Road property, since unsuccessful, the Commission has made an official recommendation to the board of commissioners to purchase the property with county funds.*

STAFF REPORTS – NRCS and staff provided written and verbal reports. K. Sweeney provided a 2021 report of the income and expenditures from the no till drill, tree planter, and tree and plant sales programs.

MACD UPDATE – E. Brown provided an update on the MACD Annual Assembly held on December 13, 2021. 30 Districts participated with voting members present. Two resolutions were adopted; the resolution presented to the board in November on changes to the MACD financial policy and a late resolution to support changes to the Open Meetings Act to allow for greater remote participation.

NEW BUSINESS

1. E-commerce/Website updates - **ACTION ITEM** – Motion made by A. Polverento to make updates to the website and e-commerce sites with authorization to the Executive Director to spend up to \$2,000 for the e-commerce transition and website updates. Motion supported by E. Brown. Motion carried.
2. District Holiday Hours – **ACTION ITEM** – J. Graham proposed an alternative holiday schedule to include a closure of the District December 27-29, 2021. A Polverento supports the motion. Motion carried.
3. 2021 Conservationist of the Year – The board discussed candidates presented for potential Conservationist of the Year designation. Alternative ideas were discussed for non-traditional candidates.

OLD BUSINESS

1. FY 2022 Annual Business Plan – K. Sweeney and A. Polverento gave an update on progress of the 2022 Business Plan. Draft will be available for review at the January meeting.
2. Strategic Plan – An outline was provided for review by the board. Discussion will continue at the January meeting.

CORRESPONDENCE


1. PA-116 2021-6: Jon L Strong, Eagle Twp. Section 29

NEXT MEETING – Tuesday, January ²⁵14, 2022 at 8:30AM

ADJOURNMENT– Motion for adjournment was made by E. Brown and supported by G. Boersen. Meeting adjourned at 10:02 AM.

Respectfully Submitted: 

Kelcie Sweeney, Executive Director

Approved Date: 1/25/22 Signature: 

Title: Chair