



CLINTON CONSERVATION DISTRICT

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MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, September 15th, 2026, 9:00 AM Clinton Conservation District Board Room 2343
North US-27 St. Johns MI 48879

Directors Present:

Brittany Johnson, Vice Chair
Andrea Polverento, Chair
Gary Boersen, Treasurer
John Schulz, Trustee

Staff Present:

Kurt Wolf
Natalie Myszak
Emily Malkin
Cameron Thornton

Associate Directors - None

Others Present: - None

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:04 AM.

APPROVAL OF AGENDA – *B. Johnson made a motion to approve the agenda as presented. J. Schulz supported the motion. Motion carried.*

PUBLIC HEARING ON FISCAL YEAR 2027 BUDGET – *A. Polverento opened public hearing on Fiscal year 2027 budget 9:04am. Having no public present and hearing no public comment, public hearing on FY27 budget closed 9:05am.*

APPROVAL OF MINUTES

1. Regular Meeting Minutes, August 2026 – **ACTION ITEM** – *G. Boersen made a motion to approve the August 18, 2026 meeting minutes as presented. J. Schulz supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit & Loss Statements, Michigan Class; for August, August Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit & Loss Statements, Michigan Class; September and YTD, September Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** *G. Boersen made a motion to approve Financial Reports 1. and 2. as presented. B. Johnson supported the motion. Motion carried.*

Managing Natural Resources

An Equal Opportunity Provider, Employer, and Lender

OTHER AGENCY - None

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

MACD UPDATE – *MACD Region 7 meeting is September 21st, 2026. MACD Annual Conference will be held in Lansing from October 20th -22nd, 2026.*

NEW BUSINESS

1. Approval of FY27 Appropriation – *J. Schulz made a motion to approve FY27 Appropriations as presented. B. Johnson supported the motion. Motion carried. Roll call vote: B. Johnson – yea, A. Polverento – yea, J. Schulz – yea, G. Boersen – yea, J. Kiel – absent. Four yea, zero nay, and one absent.*
2. FY2027 Board Meeting Schedule (October conflict with MACD Conference) – *B. Johnson made a motion to accept FY27 Board meeting schedule as amended. J. Schulz supported the motion. Motion carried.*
3. Native Plant Sale Update – *K. Wolf gave an update on the number of sales after closing pre-orders on September 11th, 2026.*
4. Local Work Group – *K. Wolf gave a reminder about LWG that will be held after the Board meeting starting at 11:30am.*
5. Employee Merit Stipends – *A. Polverento made a motion to accept K. Wolf recommendations for employee merit stipends for FY26 as amended totaling \$11,500. B. Johnson Supported the motion. Motion carried.*
6. Website and Point of Sale – *K. Wolf presented a proposal and quote from TOAST to replace the current WIX website interface for the District. More communication will be needed, and an updated quote will be presented at a later time for approval if TOAST offers more point of sale options than WIX.*

OLD BUSINESS - None

CORRESPONDENCE - None

PUBLIC COMMENT – None

NEXT MEETING – Tuesday, October 13th, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

ADJOURNMENT - *G. Boersen made a motion to adjourn. J. Schulz supported the motion. Meeting adjourned at 10:20 AM.*

Respectfully Submitted: _____
Kurt Wolf, Executive Director

Approved Date: _____ Signature: _____
Title: _____