



CLINTON CONSERVATION DISTRICT

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MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, November 18th, 2025, 9:00am, Clinton County Building 100 East State Street. St. Johns,
MI 48879. First floor Conference Room

Directors Present:

Gary Boersen, Treasurer
Brittany Johnson, Trustee
Andrea Polverento, Chair
Jennifer Kiel, Trustee
John Schulz

Staff Present:

Kurt Wolf
Natalie Myszak
Rebekah Faivor
Adelyn Geissel
Cheyanne Bartholomew
Joe Woodruff

Others Present:

Kyle Thornton, Clinton County Parks and Green Space.
Kristin Angel, Michigan CLASS.

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:07am.

APPROVAL OF AGENDA – *G. Boersen made a motion to approve the agenda as amended. B. Johnson supported the motion. Motion carried.*

APPROVAL OF MINUTES

1. Regular Meeting Minutes, October 2025 – **ACTION ITEM** – *J. Kiel made a motion to approve the October 2025 meeting minutes as amended. G. Boersen corrected public comment of Inland Waters Association meeting to Clinton County Lakes Workshop. G. Boersen supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for October, October Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; November and YTD, November Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *B. Johnson made a motion to approve Financial Reports 1.and 2. as presented. J. Schulz supported the motion. Motion carried.*

OTHER AGENCY – Kristin Angel, Michigan CLASS. Kristin gave an introduction about Michigan CLASS as it is a local government investment pool.

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

MACD UPDATE – G. Boersen stated that MACD Annual Conference will be held next month in December.

NEW BUSINESS

1. Investment Policy – **ACTION ITEM ONE** – *J. Kiel made a motion to adopt Clinton Conservation District Investment Policy as amended 11/18/2025. J. Schulz supported the motion. Rollcall vote: A. Polverento – yea, B. Johnson – yea, G. Boersen – yea, J. Kiel – yea, J. Schulz – yea. Motion carried. ACTION ITEM TWO* – *J. Kiel made a motion to authorize Executive Director to prepare agreement with Michigan Class giving Executive Director and Treasurer full access to set up who can view and interact with Michigan CLASS web portal. G. Boersen supported the motion. Motion carried.*
2. Associate Board Member Recruitment Strategy – *No action taken*
3. Clean Boats, Clean Waters – *Move to old business for December meeting.*
4. MACD December State Council Meeting – *No action taken*
5. MACD FY2026 Membership Dues – **ACTION ITEM** – *A. Polverento made a motion to authorize Executive Director to continue MACD membership dues at the basic level \$650 for FY2026. G. Boersen supported the motion. Motion carried.*
6. Employee Merit Stipend – **ACTION ITEM** – *B. Johnson made a motion to authorize FY2025 merit stipend as presented by Executive Director. G. Boersen supported the motion. Motion carried.*

OLD BUSINESS – None

CORRESPONDENCE


1. PA116 Irrer Thomas and Mabilyn, Bengal Twp section 27.
2. PA116 Jandernoa Trust, Essex Twp Section 31 and 20.

PUBLIC COMMENT - None

NEXT MEETING – Tuesday, December 16th, 2025, 9:00am, Clinton Conservation District Board Room. 2343 North US-27 St. Johns, MI 48879

ADJOURNMENT - *B. Johnson made a motion to adjourn. G. Boersen supported the motion. Meeting adjourned at 11:08 AM.*

Respectfully Submitted: 
Kurt Wolf, Executive Director

Approved Date: 12/10/25 Signature: 
Title: chair

