



CLINTON CONSERVATION DISTRICT

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MINUTES BOARD OF DIRECTORS MEETING

Tuesday, May 19, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North
US-27 St. Johns MI 48879

Directors Present:

Brittany Johnson, Trustee
Andrea Polverento, Chair
John Schulz, Vice Chair
Jennifer Kiel, Trustee

Staff Present:

Kurt Wolf
Cheyanne Bartholomew
Rebekah Faivor
Cameron Thornton

Others Present: - Jack Knorek, MDARD Regional Coordinator

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:01 AM.

APPROVAL OF AGENDA – *B. Johnson made a motion to approve the agenda as presented. J. Kiel supported the motion. Motion carried.*

APPROVAL OF MINUTES

1. Regular Meeting Minutes, April 2026 – **ACTION ITEM** – *J. Kiel made a motion to approve the April 21st, 2026 meeting minutes as presented. J. Schulz supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit & Loss Statements, Michigan Class; for April, April Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit & Loss Statements, Michigan Class; May and YTD, May Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** *J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. B. Johnson supported the motion. Motion carried..*

OTHER AGENCY - *Jack Knorek gave an update on MDARDs Conservation Programs Unit Partner Report for May. Jack highlighted that the CD Operations SharePoint site has been updated and an approved Conservation District Operations Manual will be available for viewing.*

STAFF REPORTS – NRCS and District Staff provided written and verbal reports.

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MACD UPDATE – *Region 7 meeting will be hosted by Kent County Conservation District on August 27th from 3:00pm to 7:00pm*

NEW BUSINESS

- 1. CTAP grant application – *A. Polverento shared discussions she had with Shiawassee CD Board member for potential partnership. K. Wolf discussed the efforts put on by Eaton CD to construct a workgroup to provide uniform grant applications that do not pit Districts against one another.*
- 2. Grant opportunities – *K. Wolf shared the upcoming grant application periods for EGLE 319 grant for the Stony Creek and Upper Looking Glass.*
- 3. Tree sale update – *K. Wolf provided the financial update for FY26 spring tree sale.*
- 4. Associate Directors – *A. Polverento will reach out to selected candidates to invite them to our meetings and start the onboarding process with the assistance of MDARD Regional Coordinator.*

OLD BUSINESS – None

CORRESPONDENCE

PA116 Application #2026-2 & 2026-3 Bingham Twp Sec 35 Bruce and Irene Pline – No significant findings. K. Wolf will send a signed approval letter to Bingham Township and Clinton County Clerks.

PUBLIC COMMENT – None

NEXT MEETING – *Tuesday, June 16, 2026, 9:00 AM Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879*

ADJOURNMENT - *B. Johnson made a motion to adjourn. J. Kiel supported the motion. Meeting adjourned at 10:20 AM.*

Respectfully Submitted: _____
Kurt Wolf, Executive Director

Approved Date: _____ Signature: _____
Title: _____