



# CLINTON CONSERVATION DISTRICT

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2343 N. US-27, St. Johns, MI. 48879  
Phone: (989) 224-3720, Ext. 5  
Fax: (855) 813-7697  
www.clintonconservation.org

## MINUTES BOARD OF DIRECTORS MEETING

Tuesday, August 15th, 2023, 8:30am, Clinton Conservation District Board Room  
2342 North US-27 St. Johns, MI 48879

### **Directors Present:**

Andrea Polverento, Chair  
Elaine Brown, Treasurer (8:30am-9:48am)  
John Schulz, Vice-Chair  
Brittany Johnson  
Gary Boersen

### **Staff Present:**

Kurt Wolf  
Eric Bak  
Emily Malkin

### **Others Present:**

**THE MEETING WAS CALLED TO ORDER** by A. Polverento at 8:34 AM.

**APPROVAL OF AGENDA** – *G. Boersen made a motion to approve the agenda as amended. J. Schulz supported the motion. Motion carried.*

**APPROVAL OF MINUTES** – *E. Brown made a motion to approve the July 2023 regular meeting minutes as amended. G. Boersen supported the motion. Motion carried.*

### **FINANCIAL REPORTS**

1. Balance Sheet, Profit and Loss Statement for July, July Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; August YTD, August Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *E. Brown made a motion to approve Financial Reports 1. and 2. as presented. J. Schulz supported the motion. Motion carried.*

**OTHER AGENCY** - MDARD Partner Report for July was received by Jack Knorek. Kyle Thornton P&GS update report was received.

**STAFF REPORTS** – NRCS and staff provided written and verbal reports.

**MACD UPDATE** – E. Brown gave a brief update on MAEAP administration getting moved to PPPM, Also, there will be an Urban Ag conference held in Detroit on September 11<sup>th</sup>-12<sup>th</sup>.

### **NEW BUSINESS**

1. FY2023 Appropriations Amendment #1 – **ACTION ITEM** - *E. Brown made a motion to adopt the resolution for the FY2023 Appropriations Amendment #1 as amended. J. Schulz supported the motion. Roll call vote, 5 ayes 0 nays. Motion carried, resolution adopted.*

2. FY2024 Appropriations Draft – Draft was reviewed by board. No comments were made until further grant budget amounts are published by MDARD.
3. Upper Looking Glass 319 Grant Update – Clinton Conservation District did not receive funding for ULG. EGLE wants CCD to re-submit the ULG grant and RFP for FY24-25 grant cycle.
4. MAEAP Cost-Share Approval – **ACTION ITEM** – *G. Boersen made a motion to approve cost share in the amount \$900 and \$750 totaling \$1,650 through the MAEAP program to two participants. J. Schulz supported the motion. Motion carried.*

**OLD BUSINESS – None.**


**CORRESPONDENCE**

**PUBLIC COMMENT** – *A. Polverento discussed a Clinton County Farm Bureau policy update regarding support for the District and MAEAP.*

**NEXT MEETING** – Tuesday, September 19th, 2023, 8:30am, Clinton Conservation District

**ADJOURNMENT**– *Motion for adjournment was made by A. Polverento and supported by G. Boersen. Meeting adjourned at 10:16 AM.*

Respectfully Submitted:   
Kurt Wolf, Executive Director

Approved Date: 9/19/23 Signature:   
Title: Chair