



CLINTON CONSERVATION DISTRICT

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MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, March 21st, 2023, 8:30 am

Clinton Conservation District Board Room

2342 North US-27 St. Johns, MI 48879

Directors Present:

Andrea Polverento

Gary Boersen

John Schulz

Jim Graham, Vice-chair

Elaine Brown, Treasurer

Staff Present:

Adelyn Geissel

Logan Banning

Kurt Wolf

Katie Hafner

Joe Woodruff

Cheyenne Bartholomew

Eric Bak

Emily Malkin

Others Present:

Kyle Thornton, Parks & Green Space and Brittany Johnson, Public

THE MEETING WAS CALLED TO ORDER by A. Polverento at 8:30 AM.

APPROVAL OF AGENDA – G. Boersen made a motion to approve the agenda as presented. J. Schulz supported the motion. Motion carried.

APPROVAL OF MINUTES – Regular Meeting Minutes, February 2023 – E. Brown made a motion to approve the regular meeting minutes as amended. J. Graham supported the motion. Motion carried.

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for February, February Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; March and YTD, March Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. J. Graham supported the motion. Motion carried.

OTHER AGENCY - MDARD Partner Report for March was received. Kyle Thornton gave an update on Pratt Rd. Property. Recycling event will be held at Clinton Lakes Park on April 29th and Project Fish on May 20th.

STAFF REPORTS – NRCS and staff provided written and verbal reports.

MACD UPDATE – Gary Boersen and Elaine Brown plan to meet with local legislators. Boersen will attend Coffee With Your Representative in Bath Twp.

NEW BUSINESS

1. FY23 Annual Meeting – Nominations Due April 8th
2. Conservationist of the Year – *Discussion was held and Josh Miller was selected as 2023 Conservationist of the Year based on his continued activity of conservation practices.*
3. Grant Updates – *Updates were provided for three grant applications submitted for FY2024.*
4. Contract with ICD for Bookkeeper Samantha Wood – *Kurt Wolf will provide a sample work agreement for Samantha Wood, shared bookkeeper with Ingham County CD at April Board Meeting.*
5. CTAI PA position **ACTION ITEM** – *E. Brown made a motion to authorize Chair Polverento to sign job description letter to MDARD requesting posting of vacant CTAI PA position. J. Schulz supported the motion, motion carried.*
6. Tree Sale Update – *Katie Hafner provided verbal update on tree sale orders and inventory.*

OLD BUSINESS

1. FY2023 Employee Stipends – *Andrea Polverento shared progress on proposed stipend policy. Polverento will be sending out a draft copy for review when available.*

CORRESPONDENCE

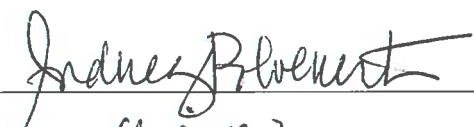
PUBLIC COMMENT

Andrea Polverento provided an update on Eagle Twp. Public open house meeting held March 2nd to discuss the Mega Site application process.

NEXT MEETING – Tuesday, April 18th, 2023, 8:30am, Clinton Conservation District

ADJOURNMENT– *Motion for adjournment was made by E. Brown and supported by A. Polverento. Meeting adjourned at 10:23 AM.*

Respectfully Submitted: 
Kurt Wolf, Executive Director

Approved Date: 4/18/23 Signature: 
Title: Chair