



## CLINTON CONSERVATION DISTRICT

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### MINUTES BOARD OF DIRECTORS MEETING

Tuesday, February 17, 2026, 9:00am Clinton Conservation District Board Room 2343 North US-27 St. Johns MI 48879

#### Directors Present:

Brittany Johnson, Trustee  
Andrea Polverento, Chair  
John Schulz, Vice Chair  
Jennifer Kiel, Trustee

#### Staff Present:

Natalie Myszak  
Rebekah Faivor  
Emily Malkin  
Joe Woodruff  
Kurt Wolf

#### Others Present:

Kyle Thornton, Clinton County Parks and Green Space Coordinator  
Jack Knorek, MDARD Regional Coordinator

**THE MEETING WAS CALLED TO ORDER** by A. Polverento at 9:03am.

**APPROVAL OF AGENDA** – *J. Kiel made a motion to approve the agenda as presented. B. Johnson supported the motion. Motion carried.*

#### **APPROVAL OF MINUTES**

1. Regular Meeting Minutes, January 2026 – **ACTION ITEM** – *B. Johnson made a motion to approve the January 13, 2026 meeting minutes as presented. J. Schulz supported the motion. Motion carried.*

#### **FINANCIAL REPORTS**

1. Balance Sheet, Profit and Loss Statement for January, January Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; February and YTD, February Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. B. Johnson supported the motion. Motion carried.*

**OTHER AGENCY** – Kyle Thornton gave an update on the County's employment opportunities. There will be Park Ranger seasonal positions posted to the county website this week.

Jack Knorek called attention to various MSU Extension training related to governance.

**STAFF REPORTS** – NRCS and District Staff provided written and verbal reports.

**MACD UPDATE** – MACD was awarded a \$1.6 million, three-year capacity-building grant from the Fred A. and Barbara M. Erb Family Foundation. This investment is focused on strengthening statewide systems so districts can spend less time on administrative hurdles and more time delivering conservation results.

**NEW BUSINESS**

1. Annual Meeting and Elections – Open registration will be available on our website and social media this week. Kurt will send out sponsorship letters to partners. Samantha Buggia, St. Johns FFA teacher is on leave, but we are still seeking volunteers for running the ballot certifications during elections. No action taken.
2. March 14 Inland Lakes Workshop – Wolf gave an update on the workshop and presented the flyer for the event. MSU Extension will be leading the workshop. No action taken.
3. FY2025 Audit Approval – Gabridge and Co will be performing the 2025 fiscal year audit. The audit should be finalized in June 2026. The letter of engagement has been signed. No action taken.
4. CTAP RFP April 3– June 5 – Discussion regarding three-year term and annual requirements which must be met for continuation. Performance action plan has been removed from reporting requirements. The District plans to apply and Board members will attend the upcoming webinar. No action taken.
5. Conservationist of the Year – The Conservationist of the Year has been selected. Staff will reach out and verify availability for the annual meeting presentation. No action taken.
6. Conservation Needs Assessment – CNA draft survey was presented. Updates to questionnaire will be made to include township or city of residence. QR code will be used for digital survey use. No action taken.

**OLD BUSINESS** – None

**CORRESPONDENCE** – None

**PUBLIC COMMENT** - Polverento will be attending Farm Bureau's Lansing Legislative Seminar on February 24. An update on Johnson's meeting with Rep. Dievendorf was also discussed.

**NEXT MEETING** – Tuesday, March 17, 2026, 4:00pm, AgroLiquid Conference Center 3055 M-21 St. Johns MI 48879

**ADJOURNMENT** - *J. Kiel made a motion to adjourn. J. Schulz supported the motion. Meeting adjourned at 10:30 AM.*

Respectfully Submitted: \_\_\_\_\_  
Kurt Wolf, Executive Director

Approved Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_