



## CLINTON CONSERVATION DISTRICT

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2343 N. US-27, St. Johns, MI. 48879

Phone: (989) 224-3720, Ext. 5

Fax: (855) 813-7697

www.clintonconservation.org

### MINUTES

#### BOARD OF DIRECTORS MEETING

Tuesday, September 20th, 2022, 8:30 am

Clinton Conservation District Board Room

2342 North US-27 St. Johns, MI 48879

#### Directors Present:

Gary Boersen

Jim Graham, Vice-chair

~~Elaine Brown, Treasurer~~

Andrea Polverento, Chair

John Schulz

#### Staff Present:

Kurt Wolf

Cheyenne Bartholomew

Katie Hafner

Emily Malkin

Eric Bak

Joe Woodruff

#### Others Present:

Kyle Thornton, Clinton County Parks & Greenspace

**THE MEETING WAS CALLED TO ORDER** by A. Polverento at 8:33 AM.

**APPROVAL OF AGENDA** – *J. Graham made a motion to approve the agenda as amended. G. Boersen supported the motion. Motion carried.*

**PUBLIC HEARING ON FISCAL YEAR 2023 BUDGET** – *A. Polverento at 8:34 am opened the Clinton Conservation District public hearing on FY2023 budget. Hearing no public comment, the hearing was called to a close on September 20<sup>th</sup> 2022 at 8:35am.*

**APPROVAL OF MINUTES** – Regular Meeting Minutes, August 2022 – *G. Boersen made a motion to approve the regular meeting minutes of August 16th, 2022 as amended. B. Schulz supported the motion. Motion carried.*

#### **FINANCIAL REPORTS**

1. Balance Sheet, Profit and Loss Statement for August, August Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; September and YTD, September Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *G. Boersen made a motion to approve Financial Reports 1. and 2. as presented. J. Graham supported the motion. Motion carried.*

**OTHER AGENCY** - MDARD Partner Report for August; Parks & Greenspace report was given by Kyle Thornton. Clinton Lakes and Motz Park have been closed for the season and waterfowl hunting will open September 26<sup>th</sup>.

**STAFF REPORTS** – NRCS and staff provided written and verbal reports.

**MACD UPDATE** – No update was given

**NEW BUSINESS**

- 1. FY 2023 CTAI Grant # \_\_\_\_\_ - **ACTION ITEM**
- 2. FY 2023 Program Assistant Grant # \_\_\_\_\_ - **ACTION ITEM**
- 3. FY 2023 Program Assistant Grant # \_\_\_\_\_ - **ACTION ITEM**
- 4. FY 2023 MAEAP TA Grant # \_\_\_\_\_ - **ACTION ITEM** – *B. Schulz made a motion for Board Chair, A. Polverento to accept new business items 1-4 grant agreements when presented by MDARD in early October. J. Graham supported the motion. Motion carried.*
- 5. FY 2023 Appropriations Act – **ACTION ITEM** – *G. Boersen made a motion for a rollcall vote. J. Graham supported the motion. Rollcall vote: B. Schulz – Yes, G. Boersen – Yes, J. Graham – Yes, A. Polverento – Yes. Motion carried.*
- 6. Civil Rights Review – NRCS – *Joe Woodruff covered civil rights review. The Board received and signed NRCS Civil Rights Review document.*
- 7. November Board Meeting Date Change – *Approval was made to change November board meeting to Monday November 14<sup>th</sup> 8:30 am at Clinton Conservation District Board Room.*
- 8. Conservation District Conservation Plan signature authority – FSA – *J. Graham made a motion to authorize Kurt Wolf, Executive Director to sign conservation plans. B. Schulz supported the motion. Motion carried.*

**OLD BUSINESS**

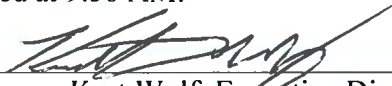
- 1. MACD Dues– **ACTION ITEM** – *A. Polverento made a motion to approve \$1,300 for MACD Platinum Level Full Membership. G. Boersen supported the motion. Motion carried.*
- 2. Urban Forestry Grant – *Urban Forestry Grant was not sought after by the Conservation District*
- 3. Strategic Plan – *No input was given.*


**CORRESPONDENCE**

**PUBLIC COMMENT** - Katie Hafner made a suggestion to keep the Districts current logo for printing and publishing. No objections were given and the District will continue to operate under the current logo.

**NEXT MEETING** – Tuesday, October 18th, 2022, 8:30am, Clinton Conservation District

**ADJOURNMENT**– *Motion for adjournment was made by A. Polverento and supported by G. Boersen. Meeting adjourned at 9:56 AM.*

Respectfully Submitted:   
Kurt Wolf, Executive Director

Approved Date: 10/18/22 Signature:   
Title: Chair