



# CLINTON CONSERVATION DISTRICT

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## MINUTES

### BOARD OF DIRECTORS MEETING

Tuesday, June 6, 2023, 4:30pm, AgroLiquid Conference Center  
3055 M-21, St. Johns, MI 48879

#### **Directors Present:**

Andrea Polverento, Chair  
Elaine Brown, Treasurer  
John Schulz  
Jim Graham, Vice-chair  
Gary Boersen

#### **Staff Present:**

Kurt Wolf

#### **Others Present:**

Brittany Johnson, Public

**THE MEETING WAS CALLED TO ORDER** by A. Polverento at 4:34 PM.

**APPROVAL OF AGENDA** – *E. Brown made a motion to approve the agenda as amended. J. Schulz supported the motion. Motion carried.*

**APPROVAL OF MINUTES** – Regular Meeting Minutes, May 2023 – *J. Schulz made a motion to approve the regular meeting minutes as amended. G. Boersen supported the motion. Motion carried.*

#### **FINANCIAL REPORTS**

1. Balance Sheet, Profit and Loss Statement for May, May Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; June and YTD, June Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *G. Boersen made a motion to approve Financial Reports 1. and 2. as presented. J. Graham supported the motion. Motion carried.*

**OTHER AGENCY** - MDARD Partner Report for June was received.

**STAFF REPORTS** – NRCS and staff provided written and verbal reports.

**MACD UPDATE** – E. Brown gave a report on the MACD Summer Conference. MACD Fall Conference and annual elections will be held on December 4<sup>th</sup>-7<sup>th</sup>.

#### **NEW BUSINESS**

1. MACD Capital Day – *E. Brown attended MACD at the Capital. She met with her legislator and invited staff to Clinton Conservation Districts Annual Meeting.*
2. Samantha Wood, Bookkeeper Work Agreement – **ACTION ITEM** – *E. Brown made a motion to adopt work agreement as amended, J. Schulz supported the motion. Motion carried.*

3. Nominations for MACD – *E. Brown stated that Nancy Szikszay and Jerry Miller were up for nomination. The Clinton Conservation District Board will review the nominations and make a decision at a later date.*

**OLD BUSINESS**

1. CTAI PA Position – *Kurt Wolf will contact Laura Doud to inquire on how to complete quarterly reporting.*

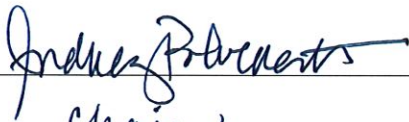
**CORRESPONDENCE**

**PUBLIC COMMENT**

**NEXT MEETING** – Tuesday, July 18th, 2023, 8:30am, Clinton Conservation District

**ADJOURNMENT**– *Motion for adjournment was made by A. Polverento and supported by J. Graham. Meeting adjourned at 4:58 PM.*

Respectfully Submitted: \_\_\_\_\_  
Kurt Wolf, Executive Director

Approved Date: 7/18/23 Signature:   
Title: Chair