



CLINTON CONSERVATION DISTRICT

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MINUTES BOARD OF DIRECTORS MEETING

Monday, March 18th, 2024, 4:30pm, AgroLiquid Conference Center
3055 M-21 St. Johns, MI

Directors Present:

Gary Boersen
John Schulz, Vice-Chair
Elaine Brown, Treasure

Staff Present:

Kurt Wolf
Joe Woodruff

Others Present: Jennifer Kiel – Clinton County Resident

THE MEETING WAS CALLED TO ORDER by J. Schulz at 5:07 PM.

APPROVAL OF AGENDA – *G. Boersen made a motion to approve the agenda as amended. J. Schulz supported the motion. Motion carried.*

APPROVAL OF MINUTES – *J. Schulz made a motion to approve the February 2024 regular meeting minutes. G. Boersen supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for February, February Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; March YTD, March Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *J. Schulz made a motion to approve Financial Reports 1. and 2. as presented. G. Boersen supported the motion. Motion carried.*

OTHER AGENCY

STAFF REPORTS – NRCS and staff provided written and verbal reports.

MACD UPDATE – None

NEW BUSINESS

1. Tree Sale – *Kurt Wolf provided an update on tree sale order numbers and progress.*
2. St. Johns Public Schools Agri-Science, Food & Natural Resources Advisory Committee – *Kurt Wolf provided an update on the last ANFR meeting. There were 90 students requesting enrollment into the ANFR program at St. Johns Highschool for 2025.*

OLD BUSINESS

1. Treasurer duties and role – *E. Brown provided written and verbal directions for transitioning treasurer duties. Kurt Wolf will put those instructions and banking information on file.*
2. 2023 Conservation District Financial Statement Audit – *Kurt Wolf has reached out to Walker, Fluke, and Sheldon, PLC to request they provide overview of the financial statement at our April 16th Board meeting.*


CORRESPONDENCE - None

PUBLIC COMMENT – None

NEXT MEETING – Tuesday, April 16th, 2024, 9:00am, Clinton Conservation District Board Room 2343 North US-27 St. Johns, MI 48879

ADJOURNMENT– *Motion for adjournment was made by G. Boersen and supported by J. Schulz. Meeting adjourned at 5:35 PM.*

Respectfully Submitted:  _____
Kurt Wolf, Executive Director

Approved Date: 4/16/24 Signature:  _____
Title: chair _____