



CLINTON CONSERVATION DISTRICT

2343 N. US-27, St. Johns, MI. 48879

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MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, May 21, 2024, 9:00am, Clinton Conservation District Board Room

2343 North US-27 St. Johns MI 48879

Directors Present:

Gary Boersen
Brittany Johnson
Andrea Polverento, Chair
John Schulz, Vice Chair
Jennifer Kiel

Staff Present:

Kurt Wolf
Joe Woodruff
Emily Malkin
Katie Hafner
Cheyanne Bartholomew

THE MEETING WAS CALLED TO ORDER by A. Polverento at 9:06 AM.

APPROVAL OF AGENDA – *J. Kiel made a motion to approve the agenda as presented. G. Boersen supported the motion. Motion carried.*

APPROVAL OF MINUTES – *G. Boersen made a motion to approve the April 2024 regular meeting minutes. J. Schulz supported the motion. Motion carried.*

FINANCIAL REPORTS

1. Balance Sheet, Profit and Loss Statement for April, April Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM**
2. Balance Sheet, Profit and Loss Statements; May YTD, May Transactions; Check Detail and Credit Card Detail (paid) – **ACTION ITEM** – *G. Boersen made a motion to approve Financial Reports 1. and 2. as presented. J. Kiel supported the motion. Motion carried.*

OTHER AGENCY - None

STAFF REPORTS – NRCS and staff provided written and verbal reports.

MACD UPDATE – None

NEW BUSINESS

1. Officer Elections – *Nominations for individual offices were made. A. Polverento was nominated for Chair, J. Schulz was nominated for Vice-Chair, and G. Boersen was nominated for Treasurer. There were no other nominations. Motion by B. Johnson, seconded by J. Kiel to elect A. Polverento to the office of Chair, J. Schulz to the office of Vice-Chair, and G. Boersen to the office of Treasurer of the Clinton Conservation District. Motion carried.*
2. MACD Membership – Discussion was held to review the benefits received from each membership level. *J. Schulz mad a motion for a reduction from Platinum to Silver level*

and approve \$700 for MACD 2024 Dues. A. Polverento supported the motion. Motion carried.

3. NFWF #79132 Work Agreement – Kurt Wolf presented a draft work agreement. Changes were made to fit the grant obligations and area of work.
4. Gratiot CD John Deere No-Till Drill – More information will be needed before further discussion. The board would like to have a price and look at the drill in person.
5. Quick Books Online – *J. Schulz made a motion to approve Kurt Wolf and Samantha Wood to contract with Transparent Bookkeeping in the amount not to exceed \$3000 for QuickBooks Online. B. Johnson supported the motion. Motion carried.*

OLD BUSINESS

1. 2023 Conservation District Financial Statement Audit –Walker, Fluke, and Sheldon, PLC will provide overview of the financial statement at the June 18th Board meeting.


CORRESPONDENCE - None

PUBLIC COMMENT – None

NEXT MEETING – Tuesday, June 18, 2024, 9:00am, Clinton Conservation District Board Room 2343 North US-27 St. Johns, MI 48879

ADJOURNMENT– *Motion for adjournment was made by A. Polverento and supported by G. Boersen. Meeting adjourned at 11:00 AM.*

Respectfully Submitted:  _____
Kurt Wolf, Executive Director

Approved Date: 6/14/24 Signature:  _____
Title: chair _____